

Minutes of the meeting held

on 18 April 2015

at 11.30 a.m. in Room 2 of the Parish Centre

Present: Revd. Dr. Steve Griffiths, Revd. Olive Cope, Rex Bourne, Emma Byrne, Frances Cansfield, Diane Cater, Felicity Cox, Claire Reilly (following item 3), Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Barrie Lane, Diana Lane, Robert Paing, Jacky Parnell, Mark Thebridge, Victoria Wiggins, Patience Wilson. John Tanner (Secretary).

1. Opening Prayer

1. The Revd. Dr. Steve Griffiths opened the meeting with a prayer.

2. Apologies for Absence

1. There were apologies for absence from: Richard Berndes, Stephanie Lane, Imogen Seward-Evans.

3. Appointment of Officers

1. Vice-Chair: the Wardens were jointly elected, nominated by Patience Wilson, seconded by Robert Paing.
2. Secretary: John Tanner was unanimously appointed as Secretary to the PCC for one year, with voting rights, nominated by Jacky Parnell, seconded by Mark Thebridge.
3. Treasurer: Claire Whetstone was unanimously appointed as Treasurer to the PCC for one year, with voting rights, nominated by Vicki Wiggins, seconded by Fliss Cox.
4. Safeguarding Officer: Claire Reilly was unanimously appointed as Safeguarding Officer, nominated by Fliss Cox, seconded by Rex Bourne.
5. Electoral Roll Officer: Vicki Wiggins was unanimously appointed as Electoral Roll Officer, nominated by Frances Cansfield, seconded by Mark Thebridge.
6. Gift Aid Officer: Vicki Wiggins was unanimously appointed as Gift Aid Officer for one year, with voting rights, nominated by Jacky Parnell, seconded by Robert Paing.
7. Children's Champion: Claire Reilly was unanimously appointed to the PCC as Children's Champion for one year, with voting rights, nominated by Vicki Wiggins, seconded by Emma Byrne.

4. Appointments to Advisory Groups

1. Steve Griffiths outlined the proposed changes to the governance and the need to focus expertise in key areas supported by a number of sub-groups. The Marks Of Mission reference groups would take over the work previously done eg by the former Missions and Outreach and Pastoral Care Committees. Those reference groups would not necessarily need PCC membership but would report to the PCC regularly. The PCC would be the absolute decision making body.
2. Finance Advisory Group - Steve Griffiths outlined his recommendation as to the composition of the group:

- Rev Dr Steve Griffiths – Chair
- Vicki Wiggins – Warden
- Claire Whetstone – Treasurer
- David Wiggins – Accountant
- Richard Lamberti – Projects and Trust Funds

1. 2.1.Nominated by Patience Wilson and seconded by Rex Bourne, the PCC approved the membership unanimously.
2. 3.Buildings Advisory Group - Steve Griffiths outlined his recommendation as to the composition of the group:

- Rev Dr Steve Griffiths – Chair
- Jacky Parnell – Warden (if elected into that position)
- Rex Bourne
- Robert Paing
- Alan Killeen
- Gavin Hickford
- Andy Wakeford

1. 3.1.Nominated by Claudia De Rienzo and seconded by Diana Lane, the PCC approved the membership unanimously.
2. 4.MABS Advisory Group - Steve Griffiths outlined his recommendation as to the composition of the group. He noted that changes might be required if the Charity Commission required a change to structure following the appointment of Dr Jo Griffiths as Families Chaplain:

- Rev Dr Steve Griffiths – Chair
- Richard Lamberti – Accounts
- Claire Reilly – Safeguarding and Children’s Champion
- Fliss Cox – Warden
- Damien Browne – Development

1. 4.1.Nominated by Robert Paing and seconded by Patience Wilson, the PCC approved the membership unanimously.
2. 5.Standing Committee - Steve Griffiths outlined his recommendation that the key Officers of the Church and the Advisory Groups are represented on the Standing Committee:

- Rev Dr Steve Griffiths – Chair
- Fliss Cox – Warden & Mabs Advisory Group
- Jacky Parnell – Warden & Buildings Advisory Group
- Vicki Wiggins – Warden & Finance Advisory Group
- Claire Whetstone – Treasurer
- Claire Reilly – Safeguarding Officer and Children’s Champion

1. 5.1.Nominated by Andrea Edwards and seconded by Mark Thebridge, the PCC approved the membership unanimously.

2. **Archdeacon's Visitation**

1. Steve Griffiths outlined the purpose of the Visitation. He will circulate details before the meeting.
3. Dates of Forthcoming Meetings – all at 7.30pm in Room 2, Parish Centre
- Monday 27 April 2015 – Archdeacon's Visitation
 - Tuesday 19 May 2015
 - Wednesday 15 July 2015
 - Thursday 10 September 2015
 - Tuesday 10 November 2015
 - Wednesday 13 January 2016
 - Thursday 10 March 2016