

PARISH OF ST. ANDREW, ENFIELD

PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held
on 13 January 2016
at 7.30 p.m. in the Church Vestry

Present: Rev. Dr. Steve Griffiths, Rex Bourne, Emma Byrne, Frances Cansfield, Diane Cater, Fliss Cox, Claudia De Rienzo, Andrea Edwards, Dinos Kousoulou, Barrie Lane, Diana Lane, Stephanie Lane, Jacky Parnell, Claire Reilly, Imogen Seward-Evans Mark Thebridge, Victoria Wiggins, Claire Whetstone, Patience Wilson. John Tanner (Secretary).

1. Opening Prayer

1.1. The Rev. Dr. Steve Griffiths opened the meeting with a prayer.

2. Apologies for Absence

2.1. Apologies were received from Richard Berndes, Robert Paing. It was noted that Rev. Olive Cope had stood down from the PCC following her retirement.

3. Minutes of the Last Meeting

4. The minutes of the meeting of 10 November 2015 were approved.

5. Matters Arising - 10 November 2015

5.1. Para 6.1 – initial contact had been made to progress the drains work.

5.2. Para 9.1 – security system is in place but the issuing of fobs is necessary before it goes live.

5.3. Para 9.2 – the corner is now up and running successfully. Thanks were expressed to Claudia De Rienzo for the artwork;

5.4. Para 9.6 – the diocese were requiring the use of a particular forge for the production of the handrail. The reason for this was unclear.

5.5. Para 12.1 – thanks were expressed to the Lane family for the gift of the votive candle stand. It and the prayer tree are being well used.

5.6. Para 12.4 – the process for communion after baptism has been completed and approved by the Bishop. The bulk of feedback has been positive.

5.7. Para 13. 1 – Steve Griffiths and Diane Cater will be meeting to progress the prayer chain.

6. The action and decision log was updated with it being noted that the diocesan model contract for an Assistant Choirmaster, to complete the appointment of Philip Shrimpton, was now available on line.

7. Vicar's Report

7.1. Steve Griffiths introduced his report. In discussion, it was noted that:

- attendances were increasing, and this should be publicised;

PARISH OF ST. ANDREW, ENFIELD

- as noted above the communion policy had been agreed. The children would start a ten week course the following Sunday with notices to the wider congregation;
- the focus of priorities would shift over the coming year following the extensive work which had been done to prepare the ground over the last year; and
- as a leadership team the PCC should not allow criticism to become an embedded part of the culture. The PCC noted their support for what Steve Griffiths had achieved over the last year and the way in which he had been both collaborative and consultative in delivering welcome changes.

8. Progression Paper: Quinquennial, Fabric, Legal Compliance and Health & Safety

8.1. Steve Griffiths introduced the paper. There were a small number of points to add:

- an electrician had been identified to carry out the PAT testing;
- the boiler works had been completed and paid for, although final sign-off would come at the ends of the defects period; and
- further works would be needed on the kitchen boiler and roof. These were issues for the buildings advisory committee to take forward.

9. Finance Advisory Group

9.1. Financial Report – Claire Whetstone reported that it was still projected that there would be a small surplus at year end. The 2016 budget is in advanced stages of preparation and would allow for increased expenditures on maintenance works. The 2016 budget would come to the PCC for approval in March. Significant initiatives had been completed: the boiler works; the organ fund; re-procuring energy supplies; and opening the Easyfundraising account. Thanks were expressed to David Wiggins for his work on this and the accounts. Work was progressing on the Parish Office accounts and invoices, following the appointment of Simone Berndes.

9.2. The diocese has agreed a grant of £3,000 for the boiler works and, subject to PCC agreement were offering an interest free loan of £10,000. This would be repayable at a minimum of £400 per calendar month, starting 12 months after payment of the grant.

9.3. **DECISION: The PCC agreed unanimously to accept the loan on the proposed terms, proposed by Patience Wilson and seconded by, Claire Riley.**

9.4. In discussion the following points were noted:

- steps should be taken to encourage the use of stewardship envelopes, given the increase in cash contributions in the collections ;
- the diocese had a model for cards for people giving through their bank account to place in the collection. About 40% were giving by this route; and
- revision of the Electoral Roll is under consideration.

9.5. **ACTION: Vicki Wiggins to arrange for the printing and distribution of cards.**

10. Buildings Advisory Group

PARISH OF ST. ANDREW, ENFIELD

10.1. Tree Felling – Rex Bourne updated the PCC. He will report to the March PCC meeting following the Buildings Advisory Committee meeting in February, which will consider this alongside a number of other priorities.

10.2. Disabled Access Into Church –. It was noted in discussion that:

- discussions were ongoing regarding the handrail; and
- the main door had been freed-up to ease opening.

11. MABS Advisory Group

11.1. MABS Advisory Group Report – Claire Riley reported on the recent meeting of the Advisory Group and highlighted specific initiatives and interventions which were delivering improvements. This included work with EXODUS. Both Barrie and Jo had achieved significant successes but the demands on them are significant. It was important to ensure that both are appropriately supported. Advisory Group members would be taking the opportunity to see some of the work being undertaken.

11.2. The work of the volunteers and the gift of £4,600 from Santander for the re-launch of EXODUS was noted as much appreciated by the PCC.

11.3. Rex Bourne reported on the work he is doing with the Godwin Lawson Foundation and that he was keeping MABS informed of this.

12. Mark of Mission 1 - Telling the Gospel

12.1. Renewal of Diocesan Licenses – Steve Griffiths introduced the paper and the need to renew licenses. In discussion the following points were made:

- as noted in the paper it was not necessary for chalice assistants to be confirmed; and
- there were a number of individuals on the list who attended the 8am communion service.

12.2. **DECISION: The PCC resolved unanimously, proposed by Claire Whetstone and seconded by Diana Lane, to agree to the block nomination of those named in the paper to the Bishop, with the addition of Barrie Easton.**

13. Mark of Mission 2 - Teaching and Nurturing Disciples

13.1. Lent Courses - Steve Griffiths said that a list would be going out shortly from the LEP. He outlined the subjects covered. In addition, he said that he intended to do a full series of 13-15 morning and evening services over Holy Week, including a Seder meal.

13.2. A brief discussion on the possible future of the LEP took place.

14. Mark 4 – Transform the Unjust Structures in Society

14.1. St Andrew's Representative for ALMA – Dinos Kousoulou summarised the paper and highlighted the need to raise awareness of the church's link and involvement. Since the departure of Michael Collop there had not been a discussion of whether the links should be maintained and, if so, whether St Andrew's should provide a representative and build the relationship.

PARISH OF ST. ANDREW, ENFIELD

14.2. **ACTION: The link with ALMA to be the basis of a substantive discussion at the next meeting of the Mark 4 group and conclusions then to brought back to the PCC.**

14.3. **ACTION: Dinos Kousoulou to produce an insert for the pew sheet, setting out the background to the ALMA link and seeking expressions of interest in becoming the representative.**

15. AOB

15.1. The PCC expressed its thanks for the service given by the Rev. Olive Cope and recently celebrated at her retirement service. The PCC also noted the letter of thanks and appreciation which had been received from her following the service.

16. Date of Next Meeting – 10 March 2016

17. Date of AGM - TBC