

St Andrew's Church
PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 4th April 2022 via Zoom

1. Present: Rev. Dr. Steve Griffiths, Paul Edwards, Barry Snelgrove, Dinos Kousoulou, Claire Reilly, Ruth Mackay, John Tanner, Paul David, Tony Leach, Lekish Atkinson. Tracey Jenkins, Alison Paing, Sue Saull and Louise Sear
2. Opening Prayer
 - 2.1. The Rev. Dr. Steve Griffiths opened the meeting with prayers.
3. Apologies for absence received from: Adele Barward-Symmons, Rob Barwood-Symmons, Illy Duce, Emma Oppong-Addai, Richard Berndes, Laura Bruce, and Lowri Banfield,
4. Declarations of Interests. John Tanner declared his employment connection to the Lottery.
5. Minutes of the meeting held on 28th February 2022

The minutes of the last meeting were approved by those members who were in attendance and will be signed at an appropriate time.
6. Matters Arising and Actions and Decisions.

There were no matters arising.
7. Safeguarding Issues. The meeting noted that the meeting with Rev Dr. Steve Griffiths and Dinos Kousoulou had taken place and that priority would be given to completing DBS checks for the Pastoral Visiting Team. Tracy Jenkins has completed a risk assessment on all those who needed to be checked and will be contacting everyone who needs to supply documents for the checks to be completed. 2 dates will be agreed with Rev Dr. Steve Griffiths for the paperwork to be copied.

The website has been updated to include the to show Tracy Jenkins details.
There were no incidents to report.
8. Finance Matters.

Accounts for 2022. The accounts to the end of March were presented. The position at the end of the first quarter was much better than budget projections. This was as a result of income being better than expected and an underspend in expenditure in particular on Salary costs. Gift Aid has yet to be claimed which will improve the position further. Higher Insurance costs have been posted which is a result of the budget being underestimated. The additional cleaning costs needed to be further explored.
John Tanner asked if any progress had been made in trying to resolve the rent issue with the office located in the carpark. Rev. Dr. Steve Griffiths was accepted that this was a long outstanding issue but was a low priority.
The rent for the Parish Centre will increase to the full level from the next quarter.

9. Living in Love and Faith. Barry Snelgrove presented the report on behalf of the members of the group. The course was completed in mid-March. The general feedback was that it was interesting, comprehensive and a good learning experience. Barry recommended that the sessions should be scheduled more frequently than the monthly pattern used by the Working Group. Also, that the welcoming processes of the church should be a priority. Barry was happy to continue to act as the facilitator for future courses. The other group members present ratified Barry's conclusions.

In discussion the possibility of training an additional facilitator was raised and the need to have clear outcome that we would expect from running the courses.

It was Proposed by Paul Edwards and Seconded by Paul David that the PCC, agrees to:

1. **offering more face to face courses and also on line.**
2. **That the working group continue to have oversight on the rollout of LLF.**
3. **The principles and LLF are further developed scripturally.**
4. **Barry continues to facilitate and coordinate courses.**

This was agreed unanimously by the PCC.

10. Pastoral Care. Ruth Mackay provided an update on re-establishing the Pastoral Care Tea. There are now 4 active members who will be focusing on visiting the elderly. 17 people have been identified who the Team will begin to visit as soon as the DBS checks have been completed. Christmas cards have been sent and it is planned to send out Easter Cards. Plants were also delivered after the Mother's Day Services all of which were much appreciated. Tea and Chat has been restarted alternating between Olive Cope and the Thornton's homes. A local Nursing home has been approached to find out if they would appreciate visits to those residents who have few if any visitors. The Home has confirmed their interest in arranging these visits.

Tracy Jenkins offered to speak to Chase school to see if it would be possible to offer a base for Tea and Chat.

11. Restoration Steering Group.

Dinos reported that we had been informed by the National Heritage Lottery Fund that our Expression of Interest had not been successful. The NHLF have offered to nominate a consultant to work with us to resubmit a bid which they still feel is of importance and one which could be supported. There were a few areas identified in the Expression of Interest that needed further work.

Rev. Dr. Steve Griffiths confirmed that the work on researching the monuments is continuing and a video will be produced outlining the history of the monuments.

12. Vicar's Report

Rev Dr. Steve Griffiths presented his report and highlighted that the Church was in a review and refocusing phase following the pandemic. The range of services currently being offered will continue as people value both the in building and online services and strong communities being built around both. It is planned to set up a small Working Group to consider welcome, liturgy, sermons children's provision and music. Progress on the Towards 2030 outcomes were noted.

13. A.O.B.

13.1 Platinum Jubilee Celebrations Ruth Mackay asked if there were any plans to celebrate the Queen's Platinum Jubilee. Rev. Dr. Steve Griffiths confirmed that this would be marked in an appropriate manner.

13.2 PCC membership. Dinos Kousoulou advised the meeting that this was the last PCC meeting prior to the Annual Parochial Church Meeting and that Claire Reilly and

Richard Berndes will have completed 2 terms of 3 years and would be standing down at the APCM. Rev Dr. Steve Griffiths on behalf of the PCC thanked them both for their dedication and service

The closing prayer was led by Rev Steve Griffiths.

Date of next meeting. To be decided after the APCM

Dinos Kousoulou. PCC Secretary.